



Delta County Board of Health Meeting Minutes

January 20, 2026

Board Members	Absent	Staff	Guest/Public
Mike Lane, Chair Craig Fuller Jo Rosenquist Don Chapman Jody Roeber		Robbie LeValley Jacqueline Davis Leone Anderson Samantha Traubel Shirley Tatto Robin Mills April Houk Abby House	Tina Daniels

Call to Order

- Commissioner Mike Lane called the meeting to order at 3:30 PM.

Approval of Minutes

- The minutes from the previous November 18, 2025 meeting were reviewed. Motion made by Don Chapman moved to approve the minutes. Second by Jody Roeber. Vote and motion carried unanimously.
- Special Variance: Motion made by Jo Rosenquist moved to approve the Special Variance. Second by Don Chapman. Motion carried unanimously.

Annual Meeting

- Election of Officers:**
 - Motion: Mike Lane moved to appoint Craig Fuller as Chairman of the Board. The second was made by Don Chapman. Vote and motion carried unanimously.
 - Motion: Craig Fuller moved to appoint Mike Lane as Vice Chair. Second by Don Chapman. Vote made and motion carried unanimously.
- Financial Report – Leone Anderson**
 - Leone Anderson reviewed the following December Payment Approval Report and Income Statements.
 - Motion was made by Jo Rosenquist to approve the December financials. Second by Don Chapman. Vote made and motion carried unanimously.
- Annual Report:** Jacque went over the Annual Report for 2025.
 - Jacqueline Davis presented highlights from the annual report, including:
 - Brief overview of highlights- growth of programs, new committees, multiple community outreach events
 - Approximately 80% of strategic goals achieved.
 - Employee retention increased to nearly 85%, compared with 33% when the Director began.
 - Formation of new committees: EPR and EPI

- Jacqueline also acknowledged the departure of Monica Meguiar and welcomed April Houk to the department
- **2025 Vital Records Report – Tina Daniels**
- **Meeting Schedule for 2026**
 - A proposed schedule of every other month's meetings, with special meetings as needed, was presented. A motion made by Jo Rosenquist moved to approve the revised meeting schedule. Second by Don Chapman. Vote and motion carried unanimously.
- **Bylaws Review**
 - No changes made.
 - Motion: Jo Rosenquist moved to approve the Board of Health by-laws. Second by Don Chapman. Vote taken and motion carried unanimously.
- **Environmental Health Fee Schedule**
 - Sam Traubel presented updates to the 2026 Environmental Health Fee Schedule, including: Addition of a permit alteration and engineering resubmission fee to address repeated engineering revisions.
 - Vault fee increases, reflecting additional travel time for staff due to the majority of vault installations occurring on Grand Mesa.
 - Motion: made by Jo Rosenquist moved to approve the Environmental Health fee schedule. Second by Jody Roeber. Vote, motion carried unanimously.

Health Department Reports

- **Immunizations and Communicable Diseases/Clinic**
 - Flu, COVID-19, and RSV update:
 - 21 total hospitalizations, including 18 in December
 - 4 RSV hospitalizations: 3 children 1 adult
 - Statewide trends:
 - Flu hospitalizations increasing
 - RSV and COVID hospitalizations decreasing
 - Overall hospitalizations remain lower than the same period last year
 - Vaccination rates
 - Flu, COVID, and RSV vaccination rates are lower than the Colorado average
- RSV Monoclonal antibody utilization is higher in Delta County:
 - 27% of DC residents receive monoclonal antibodies
 - 22.8% statewide
- **Family Planning**
 - Continued consistent patient volume of all ages.
 - Includes Women's Wellness Connection (WWC) which provides cervical and breast cancer screenings & WISEWOMAN which provides cardiovascular health screenings and health coaching services and nicotine cessation clients.
- **Environmental Health**
 - Variance request minutes from January 6, 2025 special meeting was approved with a motion by Jo and seconded by Mike.
 - Update on the variance request, it is now in the ground and fully functioning. Mike asked if we knew the cost. Sam commented that she didn't ask about the cost but assumed it was a lot because of the pressurized systems and they went with a bigger tank.
 - Updates:
 - Childcare inspections now independently conducted without state reliance.
 - Training scheduled for April, operational by May.
 - Retail Food Establishments (RFE): Ongoing state training for challenging inspections, e.g., grocery stores.
 - Jo commended Sam on the continued training and said that ongoing training helps to keep everyone aware.

- **Emergency Preparedness and Response (EPR)**
 - Completed all deliverables for the six-month review.
 - Current projects include department training, radon kit distribution, and flu vaccine promotions.
- **Director Report**
 - **2026 Strategic Focus**
 - Program refinement
 - Strengthening policies and procedures
 - Improving quality and consistency
 - **Initiatives Included**
 - Program refinement
 - Strengthening policies and procedures
 - Improving quality and consistency
 - Establishing a Quality Improvement / Quality Assurance Committee
 - VFC recertification
 - **Professional Engagement:** Jacqueline serves on several regional and state boards:
 - Policy Committee – Colorado Association of Local Public Health Officials (CALPHO)
 - Chairman of the Board – Regional Vision Family Health Center (RVFHC)
 - Board Member – Southwest Colorado Workforce Center (SWORC)
 - Colorado Mesa University Advisory Committee – Delta Representative

Next Meeting

- March 17, 2026 at 3:30p

Adjournment

- With no further updates, the meeting was adjourned at 4:45 PM.